

## Tampa Convention Center Boat Slip Guidelines

### Exhibitor Move-In

Monday, May 5 - 8:00 AM - 5:00 PM\*

\*Earlier move-in will need to be reserved in Dockwa, [Tampa Convention Center Marina slip, dock, mooring reservations - Dockwa](#)

### Exhibit Hours of Show

Tuesday, May 6 – 10:00 AM – 5:00 PM

Wednesday, May 7 – 10:00 AM – 5:00 PM

Thursday, May 8 – 10:00 AM – 3:00 PM

### Exhibitor Move-Out

Thursday, May 8 – 3:00 PM – 8:00 PM

Friday, May 9 – 8:00 AM – 11:00 AM

## SOF Week Tampa Convention Center Dock Slips

### Dock Electric/Power

SOF Week exhibitors requiring dedicated power at the Tampa Convention Center's Docks will need to place their orders through EDLEN Exhibition Services, the Tampa Convention Center's exclusive in-house partner for temporary utilities including power. Recreational pedestal power at the docks will not be available for SOF Week.

For assistance with ordering marine power, please contact our Event Managers at [tampa@edlen.com](mailto:tampa@edlen.com) to place an order **by April 10** or call EDLEN's General Manager, Michele Cardello, at 407-401-1066.

### Outside Food & Beverages

In compliance with the Tampa Convention Center's Regulations, outside food and beverages will not be permitted on the property of the Tampa Convention Center during SOF Week, this does include the Tampa Convention Center dock slips. No outside food and beverage will be allowed delivery to the boats during the show. Please place food and beverage orders with TCC official catering company Aramark, menu and order form links provided.

[TCC Catering Menu](#)  
[Catering Order Form](#)

### Dock Space

Food and beverage are not allowed to be placed on the docks and must remain on the boat.

Due to the limited space on the docks, 10x10 or smaller canopies/tents may be erected during the day but must be removed at night. Canopies/tents will not be exclusive to the exhibitor as others will have to walk through.

Furniture is not allowed on the docks.

Noise must be kept at a respectful level at all times.

### Hanging Signs

Banners and signs may not be hung on dock rails or any part of the dock slip.

## **Access Control**

The Tampa Convention Center dock slips are open to the public. There will not be SOF Week security check points to access the docks. It is up to the Exhibitor's discretion to allow access to your boat. We recommend that you check that people have a SOF Week badge and are an attendee. The Tampa Police Department will patrol the outdoor exhibits area overnight.

## **SOF Week Exhibit Space Guidelines Tampa Convention Center Dock Slips**

All rules and regulations stipulated in the exhibit space contract and exhibitor manual are in effect. The below items are part of the Exhibit Space Guidelines in the exhibitor manual and have been extracted for your convenience as they most reflect on TCC Boat Slip guidelines.

**FIREARM EXHIBITS POLICY** - All firearms intended for the exhibition are only permitted in the Tampa Convention Center (TCC). No firearm exhibits are allowed on boats at the TCC boat docks.

## **Literature Distribution**

Distributing literature or promotional items outside of the contracted boat/booth space is prohibited.

## **Booth and/or Material Abandonment**

Exhibitors that leave excessive literature and/or display materials in their booth at the end of the published move-out time will be deemed to be guilty of "material abandonment". Any charges incurred on behalf of show management to remove the abandoned materials to ensure that show management can comply with the published move-out schedule of the facility as stated in their license agreement for the event will be billed to the exhibitor directly. Show Management & the facility will NOT be responsible for the recovery of abandoned materials that are left in an exhibitor's booth past the move-out dates/times as published in this document.

## **Exhibit Activities/Demonstrations**

"Live" demonstrations and costumed characters for promoting Exhibitor's products will be permitted within the confines of Exhibitor's boat/booth. Exhibitor shall not conduct any activities on docks or in space other than Exhibitor's boat/booth, without consent from show management. All sound amplification devices and other sound producing equipment and activities shall be limited to reasonable volume levels which shall not project beyond the boundaries of Exhibitor's boat space or otherwise interfere with other exhibitors' activities. An audiometer may be used to measure sound levels.

## **Flammable and Toxic Materials**

- All materials used in display construction or decorating should be made of fire-retardant materials and be certified as flame retardant.

- Exhibitors should be aware of local regulations regarding fire/safety and environment which must be adhered to.
- Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the Environmental Protection Agency and the facility.

### **Limited License in Exhibitor's Name**

Exhibitor grants to Clarion Events a fully paid, perpetual, worldwide, non-exclusive license to use, display, and reproduce (in print, electronically, or otherwise) Exhibitor's name, trade names, logos, and product names in any listing of those companies exhibiting at or registered to exhibit at the Exhibition and in Exhibition promotional materials. In addition, Exhibitor authorizes Clarion Events to take photographs of Exhibitor's booth, exhibit, and staff during, before, or after the Exhibition and to use such photographs for any legitimate promotional purpose of Clarion Events.

### **Compliance with Laws**

Exhibitor shall observe and abide by all applicable federal, state, and local laws, codes, ordinances, rules, and regulations, as well as all rules and regulations of Clarion Events and the Tampa Convention Center. Exhibitor shall conduct itself, and shall require its agents, employees, independent contractors, and representatives, to conduct themselves, always in accordance with customary standards of decorum and good taste in the industry.

Clarion Events reserves the right to bar or eject Exhibitor from the Exhibition and/or close Exhibitor's boat/booth for failure to comply with any provision of the Agreement.