

# SOF WEEK

18-21 MAY 2026 | TAMPA, FL

## **EAC INSURANCE REQUIREMENTS**

### **EACS WORKING ON BOOTHS AT ALL VENUES EXCEPT PETER O. KNIGHT AIRPORT**

EACs working on behalf of Exhibitors at all venues other than Peter O. Knight Airport must maintain the following insurance during the entire event, including move-in and move-out periods:

- 1) Commercial general liability insurance, including broad form contractual liability coverage, with limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate, combined single limit for bodily injury and property damage, at least \$2,000,000 for products-completed operations aggregate, at least \$1,000,000 for personal and advertising injuries and at least \$100,000 for damage to premises rented to you;
  - 2) Workers' compensation and employers' liability insurance in accordance with statutory limits;
  - 3) Insurance against the risk of fire for all installations and equipment owned or leased by EAC; and
  - 4) If EAC will own or operate any motor vehicles at any facility, automobile liability insurance with limits in an amount adequate to cover all of EAC's motor vehicles at the facilities but not less than \$1,000,000.
- Insurance must be primary and noncontributory to any other insurance coverage, and the exhibitor shall obtain a waiver of subrogation on each policy in favor of the additional insured parties listed below.
  - Insurance must be in effect at a minimum from the first day of move-in (12 May 2026) through the last day of move-out (23 May 2026).
  - Evidence of insurance meeting the requirements of this section must be submitted in advance for approval to Show Management, along with other EAC registration details.
  - The requirements of this section in no way limit the liability of the EAC.
  - Insurance certificates should identify the name and address of the certificate holder as:

Global SOF Foundation  
c/o SOF Week 2026  
3690 W. Gandy Blvd., Suite 101  
Tampa, FL 33611

- The following groups, along with their officers, volunteers and employees, must each be named as additional insureds on the COI for all policies other than Workers' Compensation:
  - Global SOF Foundation
  - MCI USA Operating Co.
  - The Expo Group
  - Tampa Convention Center
  - Westin Tampa Bay
  - Embassy Suites Tampa Convention Center
  - JW Marriott Tampa Water Street
  - Tampa Marriott Water Street

## **EACS WORKING EXCLUSIVELY FOR PETER O. KNIGHT EXHIBITORS**

EACS working on behalf of Exhibitors at Peter O. Knight Airport must maintain the following insurance during the entire event, including move-in and move-out periods:

- 1) Commercial general liability insurance, including broad form contractual liability coverage, with limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate, combined single limit for bodily injury and property damage, at least \$2,000,000 for products-completed operations aggregate, at least \$1,000,000 for personal and advertising injuries and at least \$100,000 for damage to premises rented to you, at least \$1,000,000 for products/completed operations aggregate.
  - 2) Workers' compensation and employers' liability insurance in accordance with statutory limits of \$1,000,000, with \$1,000,000 coverage for each employee for disease;
  - 3) Insurance against the risk of fire for all installations and equipment owned or leased by EAC; and
  - 4) If EAC will own or operate any motor vehicles at any facility, automobile liability insurance with limits in an amount adequate to cover all of EAC's motor vehicles at the facilities but not less than \$1,000,000.
- Insurance must be primary and noncontributory to any other insurance coverage, and the exhibitor shall obtain a waiver of subrogation on each policy in favor of the additional insured parties listed below.
  - Insurance must be in effect at a minimum from the first day of move-in (12 May 2026) through the last day of move-out (23 May 2026).
  - Evidence of insurance meeting the requirements of this section must be submitted in advance for approval to Show Management, along with other EAC registration details.
  - The requirements of this section in no way limit the liability of the EAC.
  - Insurance certificates should identify the name and address of the certificate holder as:

Hillsborough County Aviation Authority  
Attn.: Chief Executive Officer  
Tampa International Airport  
Post Office Box 22287  
Tampa, Florida 33622

- The following groups, along with their officers, volunteers and employees, must each be named as additional insureds on the COI for all policies other than Workers' Compensation:
  - Global SOF Foundation
  - MCI USA Operating Co.
  - Hillsborough County Aviation Authority
  - Atlas Aviation
  - The Expo Group
  - AEM International