



18-21 MAY 2026 | TAMPA, FL

## SOF WEEK OUTPOST AT PETER O. KNIGHT AIRPORT EXHIBITOR RULES & REGULATIONS

To make SOF Week 2026 a successful event for all participants, the SOF Week Outpost at Peter O. Knight Airport (The Outpost) exhibitors must review and abide by all SOF Week rules. Additionally, exhibitors must abide by the [SOF Week Exhibitor Rules and Regulations](#) and the [Exhibitor Contract Terms and Conditions](#). Additional rules will apply to exhibitors showcasing aircraft or participating in demonstrations at The Outpost.

Note: Exhibitors are advised to whitelist all email addresses from “@mapyourshow.com” as exhibitor notifications and newsletters will be sent from these email addresses.

### Aircraft Arrivals

- All aircraft must arrive on Sunday, 17 May 2026. Arrival times will be assigned approximately 30 days in advance of the show.
- Specific aircraft arrival times will be determined by the location of each aircraft in the aircraft display.
- Show Management will coordinate Prior Permission Required (PPR) slot assignments with Peter O. Knight Airport.
- PPR Arrival times assigned by show management will be considered the deadline for aircraft arrivals.
- In the interest of safety, show management reserves the right to deny placement of aircraft not arriving by the required deadline.
- Aircraft on display are not permitted to leave before show closing on Thursday, 21 May 2026 at 15:00.

### Peter O. Knight Airport Arrival Procedures

Normal Operating Hours: 06:00 – 22:00  
Peak Operation Hours: 10:00 – 12:00

- Coordinate with your appointed FBO or ground-handling agent.
- To further assist show management in planning, exhibitors must complete and return the Aircraft Arrival Information Form (available in the Exhibitor Resource Center) to AEM's Tyler Harper no later than Friday, 24 April 2026. While some information, such as specific tail numbers or type of aircraft, may not be known at this date, it is important that show management knows the scope of your display. If the specifics are not known, provide the general type of aircraft (light, mid, large jet, turboprop, etc.) and any known information.
- **IMPORTANT:** If aircraft display space is not occupied by 18:00 on 18 May 2026, it will be considered canceled by the exhibitor. At that time, show management will use space as deemed appropriate. This rule must be strictly enforced.
- Delays in setting up and moving aircraft causes difficulties with other exhibitors and jeopardizes the opening of the aircraft display exhibits.



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### Access to The Outpost at Peter O. Knight Airport

Access between The Outpost and the Tampa Convention Center will be via dedicated shuttle buses and water taxis from designated areas at the Tampa Convention Center and is limited to the hours listed below.

	EXHIBITORS	ATTENDEES/PRESS
Monday, 18 May	07:45 – 19:00	NO ACCESS
Tuesday, 19 May	07:45 – 19:00	9:00 – 17:00
Wednesday, 20 May	07:45 – 19:00	09:00 – 17:00
Thursday, 21 May	07:45 – 16:00	09:00 – 15:00

### Auxiliary Power Units APUs

Aircraft auxiliary power units (APUs) are not permitted to run during show hours.

### Badges

Each exhibiting company will receive two full conference badges per 10-ft x 10-ft space reserved up to a maximum of 12 complimentary full-conference badges, with the exceptions noted below.

Exhibitors may purchase additional exhibitor badges at a reduced exhibitor rate.

Booth Size	Sq Ft Purchased	Complimentary Exhibitor Full-Conference Passes
<b>Special Air Warfare Zone at The Outpost</b>		
	100	2
	200	4
<b>Static Display Exhibitors</b>	0-999 sq ft 1,000 - 1,000 sq ft 2,000 - 2,000 sq ft 3,000 sq ft +	1 2 3 4

### Booth-to-Booth Distribution

All booth-to booth distribution, including distributing literature or promotional items outside of the contracted booth space, is prohibited.

### Booth Events

- Exhibitors are encouraged to host customer events at their booths on show days. Examples include receptions, press events, and happy hours.
- Exhibitors that plan to host an event for badged attendees during show hours on Tuesday, 19 May or Wednesday, 20 May must request prior approval from show management by submitting the [SOF Week](#)

[Exhibitor-Hosted Booth Event Approval Request Form](#) (available in the Exhibitor Resource Center).

- Once an event is approved, a confirmation that will include the necessary details will be sent to the exhibitor.
- Exhibitor events must be planned to ensure that all catering and guests fit within their purchased exhibit space.
- All food and beverages must be ordered from the exclusive caterer.

## Booth Rules

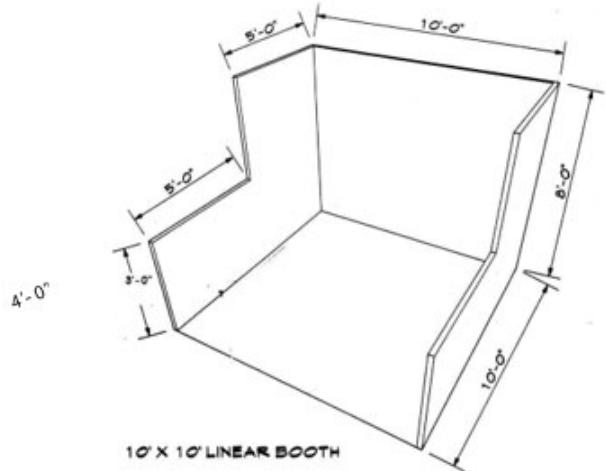
### Linear Booth

Linear Booths have only one side exposed to an aisle, are generally arranged in a series along a straight line and have neighboring exhibitors on their immediate right and left. They are also called “in-line” booths.

#### Dimensions:

To maintain consistency and for ease of layout and/or reconfiguration, floor plan design in increments of 10 ft is the standard. Linear Booths are most commonly 10 ft wide and 10 ft deep to create the 100 sq ft booth.

**Maximum backwall height limit: 8 ft (2.44m)**



#### Use of Space:

Regardless of the number of Linear Booths utilized, display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors.

The maximum height of 8 ft is allowed only in the rear five feet of the booth space, with a 4-ft height restriction imposed on all materials in the front five feet of the space. Please contact the Exhibit Operations team regarding any equipment or display that will be higher than 8 ft. When three or more Linear Booths are used in combination as a single exhibit space, the 4 ft height limitation is applied only to that portion of exhibit space which is within 10 ft of an adjoining booth.

### Carpeting

- Aircraft entry carpet and walkway carpets are permitted on the aircraft display; however carpet cannot be affixed to the pavement with nails, screws or glue.
- Double-sided carpet tape is permissible.
- Immediately following the show closing on Thursday, 21 May at 15:00, aircraft display exhibitors or their designees must remove all carpet from the aircraft display.
- Any remaining carpet will be identified by show management for removal by the SOF Week General Service Contractor with fees for removal services billed directly to the responsible exhibitor.

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## **Catering**

PuffnStuff is the official provider of food and beverages at The Outpost.

For more information or to place food and beverage orders with PuffnStuff, refer to Outpost Catering details in the Exhibitor Resource Center.

## **Children**

No person under the age of 18 will be admitted to SOF Week, unless given express permission by the SOF Week organizers and accompanied by an escort. This includes dependents of exhibitors and active-duty military. If an attendee turns 18 over the course of the event, they will only be able to attend after their birthday.

## **Cleaning**

- SOF Week show management will arrange to clean public areas and aisles after show hours and prior to opening each show day.
- This service does not include dusting, arranging, vacuuming or otherwise maintaining individual exhibits.
- Exhibitors must keep their displays neatly organized.
- Order forms for cleaning services and trash receptacles from The Expo Group are provided in the Exhibitor Service Kit.

## **Co-Exhibitors/Booth Shares**

- A co-exhibitor is defined as any company whose name is included on the exhibit space or who has staff working at/from the exhibit space, or any company whose marketing materials are distributed from the exhibit space.
- Co-exhibitors must have an existing corporate relationship between themselves and the contracted primary exhibitor.
- Failure to advise Show Management of shared exhibit space in advance – including displaying the advertising of another company's products or services – may result in a minimum additional charge of \$5,500 per company, per exhibit space.
- Once registered, co-exhibitors will have separate company profiles in the online exhibitor directory and the mobile app.
- Co-exhibitors, like exhibitors, will need to log in to the Exhibitor Resource Center to update their company information online for the mobile app and online exhibitor directory.
- All co-exhibitors must submit the [SOF Week Booth Share/Co-Exhibitor Registration Form](#) (located in the Exhibitor Resource Center) and payment of \$600 for corporate partners and \$750 for other companies.
- Co-exhibitors will receive one complimentary badge per registered co-exhibiting company and will receive their own registration credentials. They may also purchase additional badges at the reduced exhibitor rate through their exhibitor registration portal.

## **Compliance with Laws**

Exhibitors shall observe and abide by all applicable federal, state, and local laws, codes, ordinances, rules, and regulations, as well as all rules and regulations of SOF Week exhibitor and General Rules and Regulations and the SOF Week Attendee Code of Conduct. Exhibitors shall conduct themselves, and shall require their agents, employees, independent contractors, and representatives, to conduct themselves, always in accordance with customary standards of decorum and good taste in the industry.

### **Copyrighted Materials/Music**

Exhibitors agree not to play, broadcast, perform, or distribute any copyrighted material owned by others without first obtaining at their own expense all necessary rights and licenses and paying in full all required royalties or other fees.

### **Direct Selling**

- Direct selling at The Outpost is prohibited.
- Exhibitors may take orders, but no payments or goods may be exchanged.
- Canvassing or distribution of publications or marketing materials outside of assigned exhibit space, including all booth-to-booth distribution, is also prohibited.
- Soliciting of attendees and exhibitors, except by exhibiting companies in their exhibit space, is prohibited.
- Individuals violating this rule will be removed.
- Publications violating this rule may impact their media partner status.

### **Delivery Truck Access – The Outpost at Peter O. Knight Airport**

**Due to security constraints, delivery trucks will not have access to The Outpost at Peter O. Knight Airport. As such, all freight for exhibitors at The Outpost at Peter O. Knight Airport must be shipped directly to the Advance Warehouse.** Shipping details are included in the Exhibitor Resource Center.

### **Demonstrations**

**No demonstrations will be permitted to take place at the SOF Week Outpost at Peter O. Knight Airport while the USSOCOM Capabilities Demonstrations and rehearsals are taking place at the Tampa Convention Center.**

**The schedule for Demos at the Outpost will be shared in early February.**

*Note: Demo times are subject to change.*

### **Drawing/Layout Approval – Aircraft Display Layouts**

- Aircraft display exhibitors are highly encouraged to develop scaled plans of their displays and submit the plans to show management for final approval.
- Exhibitors who do not submit plans to show management will have their displays set up at the discretion of show management.
- Show management can assist exhibitors having trouble developing scaled plans.
- The layout should illustrate aircraft positioning with respect to neighboring exhibitors and aisles. Copies of the layout or a request to develop an exhibitor's layout should be submitted via [SOF Week Outpost Static Display Layout Submission Form](#) by 24 April 2026.

### **Electrical Equipment and Service**

- Electric current may be utilized for the operation of apparatus, provided they do not produce noises of an annoying nature.
- AEM is the exclusive provider of electrical service at The Outpost. Electric power is included with exhibit space within the Special Air Warfare Zone at The Outpost. For other exhibitors, electrical service is billed directly from AEM to the exhibitor based on electrical service required. This billing is in addition to, and separate from, SOF Week exhibit space charges.

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- All 110-volt wiring should be grounded three-wire.
- Power strips (multi-plug connectors) should be UL approved, with built-in over-load surge protectors.

## **Exhibit Activities**

- All display material and demonstrations must be confined within the limits of the exhibitor's purchased space. Please ensure to reserve an appropriately sized exhibit space.
- Show management reserves the right to restrict exhibits that, because of noise, method of operation or any other reason become objectionable.

## **Exhibitor-Appointed Contractors (EACs)/Third Party Contractors**

Exhibitors have the option of using the official service contractor for SOF Week, a qualified independent EAC or full-time personnel from their own company to install and dismantle displays.

Exhibitors may use an EAC if the following conditions are met:

- The service to be performed is not listed as an exclusive service.
- The exhibitor has designated the EAC as their service provider on the [Intent to Use Exhibitor-Appointed Contractor Form](#) (available in the Exhibitor Resource Center).
- The Exhibitor-Appointed Contractor has submitted the [EAC contract](#) and COI to show management for approval by Friday, 20 March 2026, and agrees to comply with all exhibitor and EAC rules and regulations.

## **Exhibit Hours**

Tuesday, 19 May	09:00 – 16:00
Wednesday, 20 May	09:00 – 16:00
Thursday, 21 May	09:00 – 15:00

## **Exhibit Space**

Indoor exhibit space in the Special Air Warfare Zone at the Outpost is limited to inline space (10-ft by 10-ft and 10 ft by 20-foot spaces) and includes:

- 8-ft high back and 3-ft high side drape (black drape)
- Carpet for purchased space. Carpet will be black, which is the same color as the aisle carpet.
- 15 amp electric power
- Company identification sign

The tent structure will have side walls, lighting, and air conditioning.

Outdoor exhibit space is unfinished and sold as space only.

Exhibitors may rent booth furnishings, including furniture, carpet and other elements from the Expo Group through the Exhibitor Service Kit.

## **Exhibitor Resource Center**

The Exhibitor Resource Center, powered by Map Your Show, provides a full array of resources to help you manage your SOF Week exhibit. The Exhibitor Resource Center includes:

- Portal to update your exhibitor directory listing and product categories
- A checklist of key items and deadlines

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- Shipping information
- All booth ordering information and portals for exhibitor services such as electricity, rigging, furnishings, catering, floral, labor and material handling, and more.
- A full list of exhibitor contacts and official service partners
- Information for designating EACs
- Details for submitting booth drawings

The primary contact for each exhibitor will be sent an email from [service@mapyourshow.com](mailto:service@mapyourshow.com) with the subject "SOF Week Exhibitor Resource Center Login." The primary contact can designate other individuals to have access to the Exhibitor Resource Center.

Follow the link in this message to enter your email address and set up your password.

## **FBOs/Ground Handling Agent**

Atlas Aviation is the exclusive FBO/handling agent at Peter O. Knight Airport. Their contact details are:

Atlas Aviation  
825 Severn Ave, Tampa, FL 33606  
(813) 251-1752  
[www.atlasaviation.com](http://www.atlasaviation.com)  
[INFO@atlasaviation.com](mailto:INFO@atlasaviation.com)

## **Fire Safety**

All exits and exit aisles must be kept clear and unobstructed. No furniture, signs, easels, chairs or displays may protrude into aisles. Fire hose cabinets, fire extinguishers, sprinklers or any other fire-safety device must not be hidden, obstructed or otherwise disturbed. All materials used in exhibit construction, decoration or temporary cover must be certified as flame-retardant. Flammable fluids, substances or materials of any nature may not be used. All materials and installations must comply with Peter O. Knight Airport fire prevention regulations.

## **Ground Power Units (GPUs) & Air Conditioning Units (ACUs)**

- AEM International is the exclusive provider of GPUs and ACUs at SOF Week. Order forms can be found in the Exhibitor Resource Center.
- All GPUs and ACUs must be sourced directly and solely from AEM.
- AEM recognizes the right of exhibitors to provide their own GPUs and ACUs, subject to the following terms.
- Exhibitor-owned GPUs and ACUs must be the wholly-owned property of the exhibitor and not the real property of the exhibitor's I&D contractor, display house, contracted third-party or agent or provided to the exhibitor under loan, lease or rent wherein full ownership of the equipment does not reside with the exhibitor at all times.
- Exhibitor-owned GPUs and ACUs approved by AEM for use at the aircraft display will be subject to an administrative fee from AEM to the exhibitor equal to 15% of the equivalent equipment quote value for GPUs and ACUs supplied by AEM.
- Exhibitors should contact AEM International's Ulrich Koch at [ukoch@aeminternational.com](mailto:ukoch@aeminternational.com) or +1-514-695-1331 for additional information, including pricing.

## **Hanging Signs, Materials and Components**

No hanging signs, materials or components are permitted at the Outpost at Peter O. Knight Airport.

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## **Insurance**

- Prior to show setup, all exhibitors must comply with SOF Week exhibitor insurance requirements.
- Specific details will be provided in the Exhibitor Resource Center.
- Specific insurance requirements will be provided for all exhibitors conducting demonstrations or having aircraft at the Outpost at Peter O. Knight Airport.
- SOF Week show management reserves the right to request proof of satisfactory insurance coverage, as it deems appropriate.

## **Insurance Requirements for Exhibitors With Aircraft**

If Exhibitors will display one or more aircraft within its exhibit space, then the terms of this section will apply. Exhibitor shall maintain the following during the entire Event, including move-in and move-out periods:

- (1) Commercial general liability insurance, including broad form contractual liability coverage, with limits of at least \$5,000,000 per occurrence, combined single limit for bodily injury and property damage, at least \$2,000,000 for products-completed operations aggregate, at least \$1,000,000 for personal and advertising injuries and at least \$100,000 for damage to premises rented to you;
- (2) Aircraft liability insurance, including premises liability, with limits of at least \$10,000,000 combined single limit (or \$1,000,000 combined single limit for single-engine piston aircraft), per occurrence, for bodily injury and property damage including passengers;
- (3) Aircraft hull (all risk) insurance for the full replacement value of the aircraft;
- (4) Workers' compensation insurance in accordance with statutory limits and employers' liability with limits of at least \$1,000,000 per accident; and
- (5) If Exhibitors own or operate any motor vehicles at any Facility, automobile liability insurance with limits in an amount adequate to cover all of Exhibitor's motor vehicles at the Facilities but not less than \$1,000,000.

All insurance must be primary and non-contributory to any other insurance coverage and Exhibitor shall obtain a waiver of subrogation on each policy in favor of the additional insured parties MCI USA Operating Co., Global Special Operations Forces Foundation Corporation (GSOF) and each of its affiliates, Atlas Aviation, AEM, The Expo Group, and the City of Tampa, FL, its commissioners, officers, employees, related entities and authorized representatives, must each be named as additional insured on the liability insurance policies to the limits of each policy, even if those limits are in excess of the requirements of this section.

The Exhibitor Resource Center may contain additional insurance requirements. Static Display Exhibitors must submit evidence of insurance coverage meeting the requirements of this section as requested by Show Management with their Static Display layout by 24 April 2026. Exhibitor acknowledges that the requirements of this section in no way limit the liability of Exhibitor.

## **Insurance Requirements for Exhibitors Without Aircraft**

If Exhibitors will not display any aircraft within its exhibit space, then the terms of this section will apply. Exhibitor shall maintain the following during the entire Event, including move-in and move-out periods:

- (1) Commercial general liability insurance, including broad form contractual liability coverage, with limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate, combined single limit for bodily injury and property damage, at least \$2,000,000 for products-completed operations aggregate, at least \$1,000,000 for personal and advertising injuries and at least \$100,000 for damage to premises rented to you;

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- (2) Workers' compensation and employers' liability insurance in accordance with statutory limits; and
- (3) If Exhibitor will own or operate any motor vehicles at any Facility, automobile liability insurance with limits in an amount adequate to cover all of Exhibitor's motor vehicles at Facility but not less than \$1,000,000.

All insurance must be primary and non-contributory to any other insurance coverage and Exhibitor shall obtain a waiver of subrogation on each policy in favor of the additional insured parties MCI USA Operating Co., Global Special Operations Forces Foundation Corporation (GSOF) and each of its affiliates, Atlas Aviation, AEM, The Expo Group, the Tampa Airport Authority, and Peter O. Knight Airport, and the City of Tampa, FL, its commissioners, officers, employees, related entities and authorized representatives, must each be named as additional insured on the liability insurance policies to the limits of each policy, even if those limits are in excess of the requirements of this section.

The Exhibitor Resource Center may contain additional insurance requirements. For indoor exhibitors only, evidence of insurance meeting the requirements of this section must be furnished to Show Management upon request and must be available at Facility during the Event. Exhibitor acknowledges that the requirements of this section in no way limit the liability of Exhibitor.

### **Indemnification; Assumption of Risk**

Exhibitor shall indemnify Show Management and each Facility, and their parent and subsidiary companies, shareholders, officers, employees, agents and contractors (collectively, the "Indemnified Parties"), against all losses, damages, claims, demands, actions, penalties, judgments and liabilities (including court costs and reasonable attorneys' fees) (collectively, "Claims") that arise from any acts or omissions of Exhibitor or any of Exhibitor's EACs related to the Event, including, without limitation, any activities they may be conducting at the Event (regardless of whether the activities are at a Facility), or from any breach by Exhibitor of any term of this contract. Exhibitor assumes full responsibility for any risk of bodily injury, death or property damage or loss arising out of or related to Exhibitor's participation at the Event, whether caused by negligence, intentional act or otherwise. The parties intend that this indemnification and assumption of risk be construed as broadly as permitted by law.

### **ITAR & Export Control**

All Exhibitors must agree to comply with all U.S. export control laws, including the International Traffic in Arms Regulations (ITAR). Exhibitors assume all responsibility for securing necessary licenses for controlled materials and for ensuring that no unauthorized transfers of technical data occur during the event. Failure to comply may result in immediate removal from the exhibition floor without a refund. For more information, visit [https://www.pmddtc.state.gov/ddtc\\_public?id=ddtc\\_public\\_portal\\_compliance\\_landing](https://www.pmddtc.state.gov/ddtc_public?id=ddtc_public_portal_compliance_landing)

### **Mock-ups**

- Aircraft mock-ups are permitted at The Outpost.
- Exhibitors planning to include mock-ups within their space should plan accordingly to ensure the mock-up is fully continued within their purchased space.

### **Move-in – Aircraft Display**

While all aircraft must arrive on Sunday, 17 May 2026, general move-in for Outpost exhibitors is Monday, 18 May 2026, from 07:00 to 19:00.

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Exhibitors must arrange to have aircraft arrive at the designated timeslot provided by Atlas Aviation and Show Management.

## **Move-out – Aircraft Display**

- Aircraft display move-out begins after show closing, 15:15 on Thursday, 21 May 2026.
- Aircraft movements will begin after 17:00 that same day.
- All exhibit materials must be removed by 16:30 on Thursday, 21 May 2026.
- Aircraft will be moved out of the aircraft display in the approximate order they were moved into the aircraft display.
- All aircraft must either depart or be returned to the exhibitor-appointed FBO by 19:00 on Thursday, 21 May 2026.
- Departure reservations are required by Peter O. Knight Airport. Aircraft should arrange their departure reservations through Atlas Aviation.
- Exhibitors should inform show management about their departure intentions as soon as practical.
- Due to security at Peter O. Knight Airport, only one and a half hours are allotted for exhibit teardown.
- Exhibitors must plan their exhibit teardown accordingly and plan to have all exhibit materials – including signs, flags, banners, carpet, fencing and furniture – packed and forklift-ready within this one-and-a-half-hour timeframe.

## **Peter O. Knight Move-Out Schedule on Thursday, 21 May 2026**

15:00	Show closes to attendees
15:15 – 15:30	Security will escort attendees from aircraft display
15:15 – 16:30	Exhibitors pack display materials
16:30	Security clears ramp of all personnel
16:45	Once ramp is cleared, airport begins removing security barricade
17:00	First aircraft movements begin

## **Official Service Partners**

- To ensure orderly and efficient installation, operation and removal of displays and to eliminate confusion, SOF Week has designated firms listed in the Exhibitor Resource Center, as official service contractors.
- Show Management holds these firms responsible for quality service and fair prices and will intercede on behalf of an exhibitor in the event of faulty work or unfair charges.
- SOF Week encourages all exhibitors to place orders with these firms, unless a permanent arrangement has been established with a display house or outside contractor to set up and dismantle exhibits.

## **Rigging**

No rigging or hanging exhibit elements are permitted in the Special Air Warfare Zone at The Outpost.

### **• Security**

While SOF Week exhibits are open, limited perimeter security will be provided; however, individual booths and exhibitor property will not be continuously guarded, and exhibitors are responsible for securing their own assets.

- SOF Week security officers will be on duty from 18:00 on Sunday, 18 May, to 18:00 on Thursday, 22 May.



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- Notwithstanding the foregoing, SOF Week, GSOF, MCI USA, the Tampa Convention Center, the Tampa Airport Authority, and Peter O. Knight Airport will not be liable for loss or damage to an exhibitor's property, as further provided in the Exhibitor Contract Terms & Conditions.
- Exhibitors are advised to obtain additional insurance coverage in advance to cover losses such as theft and damage to property.
- Exhibitors should ensure valuables are always secured under lock and key, but especially after show hours, and during move-in and move-out.
- Exhibitors/EACs are encouraged to remove all high-value items (electronics, aircraft models, fragile items, etc.) promptly at the close of the show on Thursday, May 21.

### **Shipping/Storage**

**Due to security constraints, delivery trucks will not have access to The Outpost at Peter O. Knight Airport. As such, all freight for exhibitors at The Outpost at Peter O. Knight Airport must be shipped directly to the Advance Warehouse.** Detailed shipping information, including shipping labels, is provided in the Exhibitor Resource Center.

### **Shuttle Bus & Water Taxis**

- There is no public parking at Peter O. Knight Airport.
- There will be no pedestrian access to the SOF Week Outpost at Peter O. Knight Airport.
- Attendees are encouraged to take the complimentary shuttle bus or water taxi service that will be provided to the SOF Week Outpost, which is a 15-minute ride from the Tampa Convention Center.
- Buses and water taxis will run continuously from 07:45 to 17:00 on Tuesday, 19 May and Wednesday, 20 May; and will run from 07:45 - 16:00 on Thursday, 21 May.
- All buses are disabled-accessible.

### **Smoking**

Smoking and vaping are strictly prohibited at The Outpost.

### **Sound**

Sound levels within the exhibitor's booth should not exceed 75 decibels as determined by show management and must not disrupt the conduct of business of neighboring exhibits or show management events during posted exhibit hours.

Complaints of sound regulation violations may be made directly to the SOF Week Exhibits team. The SOF Week sound enforcement procedure is as follows:

- An exhibitor in violation of this policy will receive a verbal warning from the SOF Week exhibits team.
- If a second infraction occurs, the exhibitor will receive a written warning from the exhibits team.
- If the exhibitor continues to violate the policy, the electrical power for the sound-producing elements will be shut down.

Exhibitors receiving sound violation warnings may jeopardize their participation in future events.

### **Staffing**

- Exhibit areas must be fully staffed during official exhibit hours.
- Exhibitors will be admitted at 08:00 on each show day for early preparations of displays only.
- Exhibits must remain staffed and in place through 15:00 on Thursday, 21 May.



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- Exhibitors are reminded not to schedule meetings with attendees at their booths prior to show opening on show days.
- No activities, except booth preparations, are to be scheduled in the exhibit areas at any time other than official exhibit hours.
- Show management reserves the right to make changes to the exhibit hours schedule with advance notice.
- Note: Exhibitors who dismantle their booths prior to the official show closing at 15:00 on Thursday, 21 May may not participate in SOF Week 2027.

### **Storage**

Indoor exhibitors may store a limited supply of literature or products appropriately within their booth area if these items do not impede access to utility services, create a safety problem, or look unsightly. A drape or cover (also known as masking) may be ordered through The Expo Group.

### **Support Vehicles**

No support vehicles of any kind may access The Outpost.

### **Tents & Structures**

- ProEm is the exclusive provider of tents/structures for The Outpost at Peter O. Knight Airport. Order details can be found in the Exhibitor Resource Center.
- Exhibitors are permitted to use market style umbrellas/parasols, small aircraft entrance units (covers), and aircraft signage in their exhibit space.
- All outdoor items at The Outpost must be secured with weights.
- No drilling will be permitted into the tarmac.
- Structures that require assembly/construction using nails, screws, saws, drills or other power tools are strictly prohibited.
- The assembly of aircraft signs using basic hand tools and common hardware is permissible.

### **Trash**

- Any Exhibitors promoting giveaways from their booths which generate additional trash are required to order porter service for their booth.
- Exhibitors who require porter/cleaning service for their booths, but do not order it, will automatically be billed for this service.
- Any wooden crates or large containers left on the show floor (not labeled as empty storage) will be subject to an additional fee for dismantling and disposal.

### **Weapons**

No weapons of any kind (including Edged Weapons and Firearms) are permitted at The Outpost. [Please review the Firearm & Edged Weapons policy in the Exhibitor Terms & Conditions here.](#)

### **Weather**

When there is a severe weather warning or actual severe weather, SOF Week will close The Outpost and work with exhibitors to evacuate and secure the site. When there is a forecast for severe weather or possible winds in excess of 35 knots, SOF Week will advise attendees and exhibitors of the possibility that The Outpost may close. When the actual winds are in excess of 45 knots, SOF Week will close The Outpost and instruct all attendees to seek shelter. If the airport closes the airport for any reason, SOF week will close The Outpost for the duration of the airport-directed closing.